Dear Hubbard Brook Colleagues:

As you know, at the Hubbard Brook COS meeting January 6-7, Peter and I are organizing a program of initial discussions for the LTER renewal proposal. Our goal for this meeting is to allow people to present ideas for research associated with the next round of the LTER, and to try to organize those ideas into a framework that will make a compelling proposal.

To that end, we will have two parts to the LTER discussion. On Tuesday (January 6) afternoon, those who have proposed ideas will have a chance to briefly present them to the entire group. On Wednesday (January 7) morning, we will have a whole-group discussion on fitting the pieces together and finding integrative themes for the proposal.

On Tuesday, we suggest the individuals listed below should present the ideas submitted**.**

**If you are on this list and do not plan to be at the meeting please let me know ASAP. Please consider sending us some slides to present on your behalf or to designate someone else to present them.**

**And if you are NOT on this list and would like to be, please let me know ASAP.**

Presentation guidelines:

* The presentations should be no longer than 6-8 minutes, leaving a few minutes for questions within an overall 10-minute time slot. We will be ruthless about enforcing the 10-minute time slot so that we can get through all of these. For two of the larger group proposals (Battles et al. and Ayres et al.), we have allowed a 15-minute time slot.
* Please mention if and how the proposed work makes use of the long-term data from the site, and in what ways it might interface with other areas of research within the HB LTER.
* Don’t present budgets. At this point we would like to stick to the science, and we will deal with budgets later.

Thanks, and we hope to see you on January 6-7.

Gary Lovett and Peter Groffman

**HB COS Meeting Schedule, January 6-7 2015**

Tuesday, January 6

1:00-1:15 PM Introduction, announcements

1:15- 5:30 PM LTER proposal presentations

Overall themes (Lovett and Groffman)

1. Heidi Asbjornsen
2. Pam Templer
3. Lindsey Rustad: Extreme events
4. Mark Green
5. Veg Crew (Battles/Fahey) (15 minutes)
6. Chris Johnson
7. Scott Ollinger
8. Andrew Richardson
9. Heterotroph crew: Ayres/ Rodenhouse/ Lany (15 minutes)
10. Winsor Lowe
11. Lynn Christenson
12. Melany Fisk
13. Ruth Yanai
14. Charley Driscoll
15. Denise Burchsted
16. Emma Rosi-Marshall
17. Gary Lovett
18. Peter Groffman
19. Christy Goodale
20. Linda Pardo

5:30 Reception and Dinner

Wednesday, January 7

7:30 AM Continental breakfast available

 8:00 AM – 12:00 PM

On Wednesday morning we will have a general discussion of LTER proposal themes and topics. To promote integration across research areas, our current plan is to keep the group together for a whole-group discussion rather than split into breakout groups. The discussion will be segmented into multiple themes that cut across research areas.

12:00 lunch (provided)  (IOC meets during lunch)

1:00 Other COS topics

* Best Practices in Long-Term Ecological Records (John B. and John C.)
* Archive priorities and possible solutions (Linda Pardo)
* Top 10 findings for the web site (and for the LTER proposal)
* Changes to the format of the Cooperators meeting (Ivan, Pam, Ruth)
* Other announcements, reports, and ideas for future meetings

4:00 adjourn